

UMO
Complaints Form A

Please ensure you have read the UMO complaints procedure before filling in the form. It is available on our website (umo.london).

Once completed, this form should be sent to info@universitymentoring.org, not later than one month after the completion of the informal stage (Stage 1) if used or, if not used, not later than one month after the cause of the complaint.

1. Personal Details

First Name:	
Surname/family name:	
Address:	
Email:	
Telephone:	
University or College	
Programme of Study	

2. Your Complaint

Please provide a summary of your complaint below.

3. Please explain why Stage One (Informal Frontline Resolution) was unsuccessful or inappropriate.

4. Please explain how you would like your complaint to be resolved?

5. Supporting documentation

Do you wish to submit any supporting documentation for consideration? Yes/No

If "Yes", please tick here to indicate that what you have submitted is complete

Signature:

Date:
